



RETRACTABLE

EXTERIOR BLIND

ASSEMBLY GUIDE

Installing your new Coolaroo Exterior Blind is simple, following our step-by-step instructions.

Parts list

Description	Qty
a. Exterior blind	1
b. Left and right headrail brackets	2
c. Base rail screws	2
d. Base rail arms	2
e. Screws	8
f. Anchors	8

You will also need:

- Power drill with 3mm bit
- Phillips head screwdriver
- Pencil or felt tip marker
- Pliers

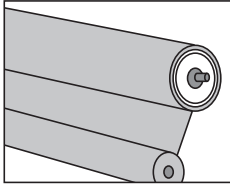
The Exterior Blind can be installed:

- to the wall face
- to the side of a reveal or
- from the under side of the window eave or structure.

IMPORTANT: DO NOT REMOVE THE PIN UNTIL BLIND IS ASSEMBLED IN BRACKETS (STEP 7).

Your Exterior Blind comes pre-tensioned but can be re-tensioned if required (STEP 8).

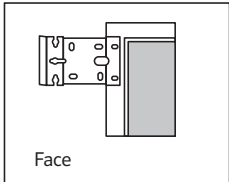
*Please note for the longer blinds it is advisable to have two people to install.



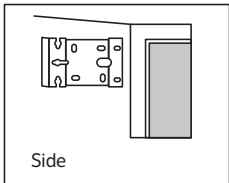
STEP 1

Select the location for your Exterior Blind by holding the aluminium headrail in place where you would like it installed. Fully unroll the blind. Hold the headrail,

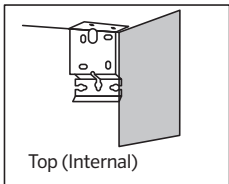
with the spring mechanism (flat pin) on your left side, ensure the fabric is going over the headrail and away from you. The fabric should be positioned closest to the window with the front of the fabric (smooth side) facing you. Roll the headrail towards yourself until the blind is wound up.



Face



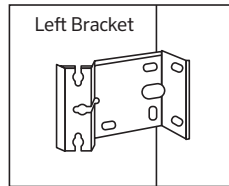
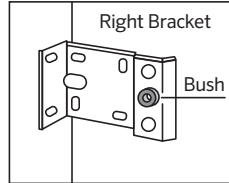
Side



Top (Internal)

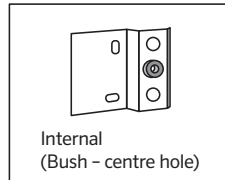
STEP 2

Examine the window carefully and decide how the mounting brackets are to be installed.

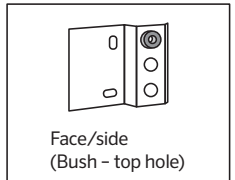


STEP 3

Facing the frame, the bracket with the plastic "bush" positioned in the middle hole, must be placed on your right hand side. For Exterior Blinds fitted to the face or side of the window, the plastic "bush" should be positioned in the top hole. For installation from the top (Internal) the "bush" should be in the centre space.



Internal
(Bush - centre hole)

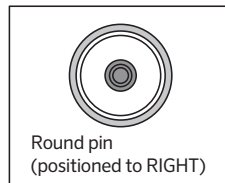


Face/side
(Bush - top hole)

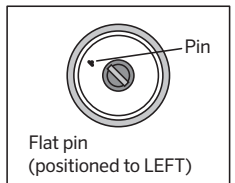
STEP 4

Position the right hand side bracket where it is to be fitted, mark and drill. Install the bracket securely using screws provided. You may need to drill a pilot hole.

PLEASE NOTE: Wall plugs (not supplied) may be required for brick work. Use an appropriate masonry drill bit.



Round pin
(positioned to RIGHT)



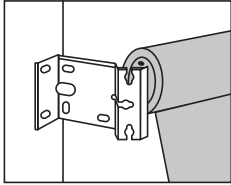
Flat pin
(positioned to LEFT)

STEP 5

Position the ROUND PIN end in the right hand fitted bracket and mark the position for the mounting of the LEFT bracket. The flat pin sits vertically in the left bracket. Mark, drill and install ensuring the headrail is level horizontally.

STEP 6

Mount the Exterior Blind in the mounting brackets, positioning the RIGHT end first. **The Flat Pin (Left) must be installed vertically.**



STEP 7

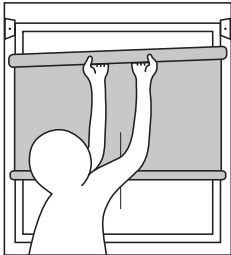
Once the blind is installed in the brackets, remove the pin on the spring mechanism on the left side next to the flat pin. Your Exterior Blind is ready to be used.

IF THE PIN IS REMOVED PRIOR TO INSTALLATION OR THE BLIND NEEDS RE-TENSIONING FOLLOW STEP 8.

STEP 8

TENSIONING THE RETRACTABLE BLIND (IF REQUIRED)

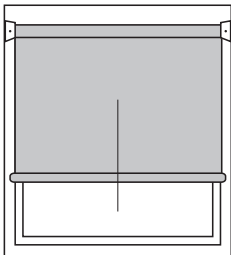
Your Exterior Blind comes pre-tensioned. If your shade does require re-tensioning please follow the easy steps listed below.



STEP 8-1

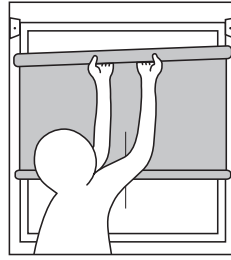
Begin with the blind drawn halfway down. Ensure the ratchet is locked in place by rocking the headrail back and forth until the tension is engaged. Take the blind out of the brackets, holding the headrail, with the spring mechanism

(flatpin) on your left side, ensure the fabric is going over the headrail and away from you (so the fabric is closest to the window). Roll the headrail towards yourself until all the blind is woundup.



STEP 8-2

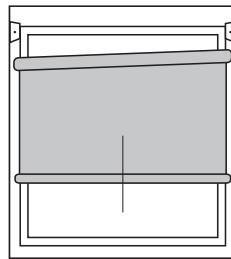
Place the wound up blind in the pre-installed brackets with the spring mechanism (flatpin) on your left and the roller pin on your right. Let the blind unroll down by itself. Ensure the ratchet is locked by pulling down on the base rail with a short, sharp tug.



STEP 8-3

Take the blind out of the brackets and repeat steps 8-1 and 8-2 until you have the desired tension. To check the tension pull down the base rail with a short sharp tug. Only pull the blind down fully (to set tension) a maximum of

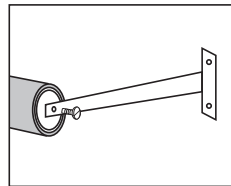
3 times otherwise the spring may be damaged from over tensioning. **CAUTION DO NOT OVER-TENSION. DAMAGE CAUSED TO THE HEADRAIL AS A RESULT OF OVER-TENSIONING WILL NOT BE COVERED UNDER THE WARRANTY.**



STEP 8-4 (if required) Reducing tension

Ensure ratchet is locked in place before removing the blind from the bracket. To reduce tension, ensure the Exterior Blind is fully up, remove it from the brackets and partially unroll it 2-3 times

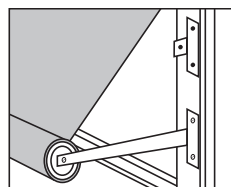
turning the headrail by hand (top away from you). Replace it in the mounting brackets and repeat if required.



STEP 9

Attach the base rail arms to the base rail using the large round head screws. Apply light tension to the Exterior Blind and mark where the base rail arms are to

be fixed. Leave at least 1/2 turn of fabric around the headrail, as this will make it easier to retract the blind after installation.



STEP 10

Drill into wall or frame and fix the base rail arm into place using the screws provided.

(Wall Plugs may be needed)

RETRACTING YOUR EXTERIOR BLIND

To retract the blind, remove the screws locating the base rail to the brackets. In one smooth movement, pull down the base rail a short distance and then lift upward, keeping the Exterior Blind moving until it reaches the desired height. Avoid letting the Exterior Blind spin upwards without holding it (damage may occur to the spring mechanism). This may happen if there is too much spring tension. Too much tension may cause the spring mechanism to rapidly grab and lock. If this is a problem, try reducing the tension slightly. Correct tension should have the Exterior Blind retracting all the way to the top and with enough tension left to snugly hold the base rail against the top roll of fabric.

IMPORTANT:

For the Exterior Blind to operate correctly:

- Mounting brackets must be horizontally level.
- The flat pin on the LEFT end of the headrail must be installed vertically.
- The Exterior Blind should be installed so that the fabric rolls down between the headrail and the window.
- The Exterior Blind must be pulled from the centre of the base rail – not from the side.
- Do not store shade wet. In areas of high humidity, roll shade down frequently to air dry.



GALE
P A C I F I C

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CARE INSTRUCTIONS:

Your Exterior Blind may be cleaned using a solution of mild detergent and water. Apply the solution with a sponge or a very soft brush. Let the solution stand on the fabric for 10 minutes and then rinse thoroughly with water. Do not put the fabric in your washing machine, clothes drier, or scrub it with a stiff brush, scouring pad or abrasive cleaner.

CAUTION: DO NOT OVER TENSION YOUR EXTERIOR BLIND

Follow tensioning instructions carefully. Contact Gale Pacific Limited prior to installation if advice is required. When new, the Exterior Blind may lift unevenly, leaving the base rail at an angle. This is due to the hem on one side rolling up tighter than the other side, and may occur if the base rail is not lifted from the centre. A slight increase in spring tension may help overcome this, or try pulling the shade down and lifting the base rail a little closer to the lowest side.


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